

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY  
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: INVESTIGATIVE TECHNIQUES AND PROCEDURES

Code No. : LAS 304

Program: LAW AND SECURITY ADMINISTRATION

Semester: THIRD

Date: SEPTEMBER 1989

Author: UGO CAPY

New: X Revision:

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INVESTIGATE TECHNIQUES AND PROCEDURES

LAS 30 4

Course Title ~~

Course No.

Instructor: Ugo Capy

COURSE GOALS

This course will provide students with an understanding of the role of professionals in criminal investigations. The students will develop basic skills to permit them to assist in conducting investigations. They will learn the legal parameters within which an investigation must be conducted and evidence collect and presented.

STUDENT PERFORMANCE OBJECTIVES

Upon successful completion of this course, the student will be able to:

1. define the terms as given by the course instructor.
2. from given scenarios, list and discuss the steps of approaching the scene and preserving the scene for expert examination.
3. state and discuss the importance of fingerprinting and matching in the identification of physical evidence.
4. list and discuss sources of information to assist in conducting a successful investigation.
5. conduct interview of victims, witnesses, and suspects.
6. discuss the impact of the Charter of Rights on the admissibility of statements of accused persons into evidence.
7. state the safety rules and demonstrate proper handling and use of a firearm.

TOPICS TO BE COVERED

1. Proceeding to the scene of a crime or occurrence.
2. The Crime Scene.
3. Collection of Evidence.
4. The Investigation.
5. Firearms.

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LEARNING ACTIVITIES

1. Proceeding to the Scene

Upon successful completion of this unit, the student will be able to:

- 1.1 State the proper states of mind that a law enforcement officer should be at during a tour of duty.
- 1.2 State the role of communications to a law enforcement officer.
- 1.3 Describe proper approach techniques to occurrences and crime scenes.
- 1.4 State the importance of mental role playing.
- 1.5 List and discuss areas of responsibility on arrival at a scene.
- 1.6 State the importance of physical preparation.
- 1.7 List and discuss levels of force and the use of force.

2.0 The Crime Scene

Upon successful completion of this unit, the student will be able to:

- 2.1 State the importance of physical evidence in conducting successful investigations.
- 2.2 Discuss the concept of "team" in criminal investigations.
- 2.3 State the role and duties of the first officer at the scene.

3.0 Collection of Evidence

Upon successful completion of this unit, the student will be able to:

- 3.1 Define the terms as set out by the instructor.
- 3.2 State the value of fingerprints as evidence.
- 3.3 State what type of surfaces are suitable for the development of fingerprints.
- 3.4 List three factors that may affect the deposit of fingerprints.
- 3.5 List two factors that may affect the development of fingerprints.
- 3.6 List four other impressions that may be identified and state the significance of each.
- 3.7 State the principles of physical matching and list two types of evidence suitable for a physical match.
- 3.8 State the role of the Centre of Forensic Science and list functions performed.

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4.0 The Investigation

Upon successful completion of this unit, the student will be able to:

- 4.1 Discuss the importance of notes (notebook) in any investigation.
- 4.2 List and discuss sources of information for an investigation.
- 4.3 Prepare complete reports on investigations.
- 4.4 State the significance of the Crown Brief.
- 4.5 Utilize proper questioning techniques for victims, witnesses, and suspects.
- 4.6 Define a person in authority.
- 4.7 List and discuss elements which may cause a statement from an accused to be ruled inadmissible in a court case.
- 4.8 Discuss Charter of Rights and its impact on statements from accused persons.
- 4.9 From a given scenario, discuss the entire process of interrogation of an accused person.

5.0 Firearms

Upon successful completion of this unit, the student will be able to:

- 5.1 List and discuss safety rules for care and handling of firearms.
- 5.2 Describe proper technique for discharging a service revolver.
- 5.3 Demonstrate in firing range setting the knowledge of safety rules and shooting technique.

REQUIRED STUDENT RESOURCES

Salhany, Roger E., The Police Manual of Arrest, Seizure and Interrogation. Fourth Edition, 1988.

Centre of Forensic Science - Aids to the Investigator.

ADDITIONAL RESOURCE MATERIAL

Selected handouts by the Instructor.

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METHODS OF EVALUATION

The final grade will be derived from the results of two teacher assigned tests, mid-term exam, and final exam.

Two (2) Tests	30%
Mid-Term Exam	30%
Final Exam	<u>40%</u>
TOTAL	100%

COLLEGE GRADING POLICY

90 - 100%	=	A+
80 - 89%	=	A
70 - 79%	=	B
60 - 69%	=	C
Below 60	=	R (Repeat Course)